**Unapproved minutes for the North Central Special Education Cooperative meeting on Thursday, March 8, 2018**

**NCSEC Conference Room – 10:30 AM**

* Meeting was called to order at 10:51 am by Chairman Schwan
* Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Brian Heupel (Leola), Jeff Kosters (Frederick), Monte Nipp (Langford) Jim Hulscher (Doland), and Ryan Bruns (Northwestern)
* Members Absent: Karen Fox (Edmunds Central) and Michael Kroll (Warner)
* Approve Agenda as amended: – **Doland/Frederick**
* Disclosure of Conflict of Interest (If Any): **No conflicts to report**
* ACTION ITEMS:
  1. Approve minutes, financial statements, and bills – **Hitchcock-Tulare/Leola**
     + Minutes from January 29, 2018
     + Bills and financial statements from February 2018
  2. Appoint 2 Advisory Board Members to the Negotiations Committee – **Leola/Northwestern**
     + Michael Kroll (Warner)
     + Karen Fox (Edmunds Central)
* DISCUSSION ITEMS:
  1. Governing Board Meeting Update
     + Interested in meeting 6 times per year instead of 4 times per year.
  2. Application of IDEA Funds on behalf of member districts by NCEC
  3. Teacher In-Service Final Report was reviewed and discussed.
  4. Speech services for FY 19 were discussed and reviewed
     + Requested a proposal from contracted service provider for services moving forward for next year at Edmunds Central to meet current service requirements.
  5. Aberdeen Preschool Agreement
     + Aberdeen will not have an agreement with NCSEC moving forward to service preschool kids.
  6. Monthly Caseloads were reviewed
  7. Proposed Preschool Screening dates for FY 19
     + Check dates and let NCSEC know if proposed dates will work.
  8. Hearing and Vision Screenings:
     + Hearing Policy handbook change – 1st Read
  9. Member Districts FY 19 Calendars
     + Send approved calendars to NCSEC as soon as possible.
  10. NSU Back to School Teacher In-Service – August 14, 2018
  11. PT Conferences/Calendar Days
      + Review of procedures for NCSEC staff
  12. Paraprofessional Workshop – Behavior Improvement Strategies (LRP Publications)
      + April 13, 2018 in the Missouri River Room – Graham Hall on NSU Campus
      + 8:15 am – 11:30 am
  13. Reading Workshop for FY 19:
      + July 31st-August 1st and August 6th – August 8th
  14. State SPED Conference – March 13 & 14, 2018 in Sioux Falls
* EXECUTIVE SESSION: SDCL 1-25-2 (1&4) Personnel and Negotiations
  + - Enter Executive Session at 11:28 am - **Doland/Northwestern**
    - Board President declares executive session over at 12:12 pm
* Motion to offer director contract under current terms to be renegotiated after staff negotiations are complete - **Doland/Northwestern**

Adjournment at 12:13 pm – **Leola/Hitchcock-Tulare**

**Upcoming Board Meetings:**

* Governance Board Meeting:
  + Monday, May 7, 2018 at 7:00 PM – Maroon Room Graham Hall, NSU
* Regular Advisory Board Meeting:
  + Tuesday, April 3, 2018 at 10:30 AM – NCSEC Conference Room