**Unapproved minutes for the North Central Special Education Cooperative meeting on Tuesday, Dec. 5, 2017**

**Mavericks – 11:30 am**

* Meeting was called to order at 12:06 pm by Chairman Schwan
* Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Jim Hulscher (Doland), Jeff Kosters (Frederick), Brian Heupel (Leola), Karen Fox (Edmunds Central), Michael Kroll (Warner), Monte Nipp (Langford) and Ryan Bruns (Northwestern)
* Members Absent: None
* Approve Agenda as amended: – **Frederick/Leola**
* Disclosure of Conflict of Interest (If Any): **No conflicts to report**
* ACTION ITEMS:
  1. Approve minutes, financial statements, and bills – **Hitchcock-Tulare/Warner**
  2. Approve wording changes on Background Check Policy – **Frederick/Hitchcock-Tulare**
* DISCUSSION ITEMS:
  1. Governing Board Meeting:
     + SLP Subcontract – 6hrs. per day, 2 days per week @ $53.80 per hour.
  2. Discussion on monthly caseloads
     + Keeping an eye on early childhood caseload moving forward.
  3. Audit:
     + Completed on November 10th
     + Bill for audit was $5,000
  4. Year Comparison for Financials:
     + Mike Weber updated the board on the yearly comparison of the different Co-Op funds and what can be expected moving forward.
  5. Discussion on possible incentives for hiring hard to fill positions.
     + Signing Bonus
     + Tuition Reimbursement
     + Wait and see if it is needed in the future.
  6. Teacher In-Service Update
     + Wednesday, January 3, 2018
     + Finalizing all details with venue
     + Superintendents will be emailed information as soon as possible to share with staff.
  7. Negotiation Team:
     + 2 Governing Board Members and 2 Advisory Board Members
     + After Governing Board Members are selected the Advisory Board members will be chosen to ensure we get representation from 4 different schools.
* INFORMATION ITEMS:
  1. Service Dog vs. Emotional Support Animal vs. Therapy Animal – Handout was provided
  2. Birth to 3:
     + If Caseloads are to large we won’t be able to accommodate providing services for B-3 Part C services.

Adjournment at 12:47 pm – **Doland/Northwestern**

**Upcoming Board Meetings:**

* Governance Board Meeting:
  + Monday, February 5, 2018 at 7:00 PM – Maroon Room Graham Hall, NSU
* Regular Advisory Board Meeting:
  + Wednesday, January 3, 2018 at 1:00 PM – Warner School